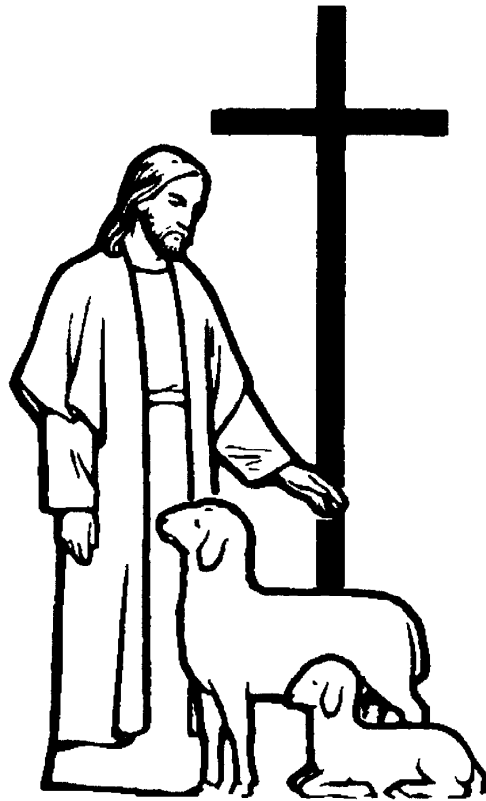


PEACE LUTHERAN SCHOOL & PRESCHOOL



Parent Handbook
2010-2011

Peace Lutheran Church, School and Preschool
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Livonia, MI 48150
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Principal's Name: David Wilson (7-8)
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Dear Parent,

I wish to commend you on your choice of sending your child to a Lutheran Elementary School. There is no specific Bible passage that says that a Christian congregation must establish a Lutheran Elementary School for educating its youth. Nor does the fact that you send your child to a Lutheran Elementary School relieve you of your God-given responsibility as a parent to bring up your child in the nurture and admonition of the Lord. Why, then, does Peace Evangelical Lutheran Church have a Lutheran Elementary School and why do you want to send your child to that school?

The answer to those two questions is simple - **LOVE**. Out of love for children, Peace Evangelical Lutheran Church has started and maintained a school where children can sit at the feet of Christian teachers and learn the way of salvation won for them by their Savior, Jesus Christ. Out of love for their children - blessings entrusted to them for but a short time - parents want them to receive nourishment for their souls in the form of the Gospel and its life-saving message. The motive for such love is the love that God has for us in the fact that He sent His Son Jesus to be our sacrifice on the cross of Calvary, to endure our deserved punishment, and to give us the free gift of a beautiful life in heaven. How happy we can be that we can pass such love as this on to our children!

We pray that our school will serve as a blessing for you. May we work together as we jointly carry out the Christian training of our children. May this handbook serve as a guide to help us accomplish our goals.

Yours in Christ,
David Wilson, Principal

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FORWARD

The purpose of this Handbook is to give you a brief description of the theological foundation of Peace Lutheran Elementary School, explain our philosophy of education, and provide information you will want to know about how the school operates on a daily basis.

Since enrollment Peace Lutheran Elementary School indicates subscription to the policies stated in this handbook, please contact the Principal, Pastor, or Board of Education members with any questions about our school's policies.

PURPOSE OF PEACE LUTHERAN SCHOOL

As Christian parents and guardians we have the solemn responsibility to train our children in the Word of God. The Apostle Paul gave us the command in Holy Scripture, "Bring them (our children) up in the training and instruction of the Lord." Ephesians 6:4.

Realizing the importance of Christian education, Peace congregation established a Lutheran Elementary School in 1956 to assist parents in carrying out God's command to bring up their children in the training and instruction of the Lord. Our school accomplishes this goal not only by teaching God's Word, but also by teaching all other subjects in the light of God's Word.

We also realize that we must not only nurture those children found within our church but also reach out to the un-churched and to those who are seeking God's pure Word. Peace Lutheran School has a dual purpose. We strive to bring the Gospel message to those who are already in Christ's fold; in addition we strive to bring the Gospel message to those who don't know their Savior.

The mission of Peace Evangelical Lutheran School is to make disciples for Christ by using God's Word to assist families in nourishing the souls of children and by providing a quality, Christian education that is rooted in the truths of God's Word. We will reach out to the community by sharing the Gospel message and, in Christian love, modeling our faith. All this we do to the glory of God out of thankfulness and praise as we prepare students for this life and for eternity.

It is most fitting that we daily recognize the great blessing we have in our Lutheran Elementary School, thank our Almighty God for fostering it and preserving it and pray that it continue to be a proper instrument of the Lord to bring Christ to all nations. "Lord, grant, while worlds endure, we keep its teachings pure throughout all generations."

OBJECTIVES

Peace Lutheran School has established the following objectives:

Teach the Scripture in its truth and purity.

- To teach the basic Christian doctrines contained in the Bible.
- To teach God's plan of salvation as found in the Bible.
- To apply all Scriptural truths to the life of the child.
- To equip the child with those things essential for a Christian life during the child's time of grace.
- To equip the child spiritually
 - by providing a Christian environment in which the child can grow in faith.
 - by encouraging the child to live the Christian faith.
 - by instilling in the child a love for God's Word and His house.

- by encouraging family devotions and regular public worship.
- by instilling in the child a desire to give freely of the child's time, talents, and treasure for the work of the church in all areas.
- To equip the child mentally
 - by instructing the child in all appropriate branches of learning.
 - by treating each child as an individual in accordance with their academic needs.
 - by encouraging each child to use God-given talents.
 - by providing experiences which will help the child to meet and deal with the problems of life.
- To develop the child physically by teaching the child to respect the body as the temple of the Holy Spirit.
- To prepare the child socially by instilling respect for each other, those in authority, and property.

GOVERNING BODY

Peace Lutheran School is supported and operated by Peace Lutheran Church, Livonia, Michigan. The duly elected members of the Board of Education of Peace Lutheran School have direct control over the school as representatives of the congregation. It is their duty to see that all instruction of the children is carried out in an effective manner in accordance with the principles of a Christ centered education.

The affairs of the school are administered by a called Principal (Mr. David Wilson) who is responsible to the Board of Education. The Board of Education has given responsibility in academic matters to the Principal. This would include matters such as: promotion, retention, curriculum, and grade placement.

HOME AND SCHOOL COOPERATION

The Lord, through His Word, has bound the home and school together as one unit with the same aim when He said: "These commandments that I give you today are to be upon your hearts. Impress them on your children. Talk about them when you walk along the road, when you lie down and when you get up." Parents dare not give up this God-given responsibility when they send their children to school. It is your child, and therefore first your duty to give him or her a Christian education. The school's part is to assist in this Christian education of the child. Parents and teachers must join hands in this team ministry by supporting each other's efforts on behalf of the children.

Here are a few ways our school works to communicate with parents in this team ministry.

- Our school has an open door policy. Parents and others are welcome to visit our classes at any time.
- Report cards are sent home 4 times each year.
- Graded papers are sent home weekly.
- Mid-quarter progress reports for students in grades 1-8 are sent home. These progress reports are used to alert parents to areas of weakness which may then be focused on prior to the actual report card.
- Parent-teacher conferences are held after first and third quarters.
- Parents or teachers may request special conferences. This is highly recommended.

PARENTAL CONCERNS

Parental concerns shall be dealt with outside the regular school hours. In all cases, as Christians we will proceed in the spirit of Matthew 18:15-17. Any question or concern should be directed first of all to the person or persons involved. If the matter is not fully resolved it should then be taken before the Principal and, if necessary, before the entire Board of Education. The Board shall discuss the matter in order to arrive at a God-pleasing solution to the concern and respond appropriately.

HOW YOU AS A PARENT CAN HELP YOUR CHILD

- By praying for your school and teachers.
- By ATTENDING CHURCH REGULARLY with your child and by having daily family devotions and table prayers.
- By getting involved and by visiting your child's classroom.
- By encouraging your child to respect the teachers.
- By refraining from being critical of school procedures in the presence of your child.
- By consulting with your child's teacher on any matters you might feel pertinent to your child's training.
- By arranging suitable study habits at home. A regularly scheduled time for this is a big help to the child. Should homework seem excessive, consult the teacher. Often children want to take all work home instead of doing it at school. The teacher is glad to know this so that it may be watched.
- By limiting television, computers, activities on week-nights if your child seems to have difficulty in completing assignments.
- By ensuring that your child is regular and prompt in attendance.
- By not setting your expectations of your child too high. Children vary in ability. Should your child's progress in school fall below your expectations, be quick to set up a conference with your child's teacher rather than being quick to place blame. Work with your child's teacher.

ADMISSIONS POLICY

Before parents enroll a child, they are asked to subscribe to the following provisions.

- That parents are willing to have the child instructed in the doctrines of the Wisconsin Evangelical Lutheran Synod (WELS).
- That the parent will permit the child to take part in usual school activities and scheduled church services throughout the school year.
- That the child will attend the Pastor's Catechism instruction class when enrolled in the seventh and eighth grades.
- The Principal and the Board of Education may, by agreement, accept the enrollment application of a student whose parents are members of another church.

- All non-WELS members will be required to attend an informational meeting concerning the doctrines of the Bible as taught by Peace Lutheran Church. All non-WELS parents will be invited and encouraged to take the complete Bible Information Class so that they understand the doctrines their children are being taught here.

At times it may not be possible to accommodate every student who applies for enrollment at Peace. The Board of Education will consider the following criteria as it evaluates enrollment applications and considers limitations:

- Children of members of Peace
- Children of non-members enrolled in Peace's adult Bible Information Class
- Children of members of sister congregations
- Children of non-members enrolled in sister congregations' adult Bible Information Classes
- Children of families who neither hold membership at a church home nor regularly attend another church
- Children of families who hold membership in or regularly attend other churches not in fellowship with the Wisconsin Evangelical Lutheran Synod
- Our ability to deal with special physical, emotional, educational or mental needs
- Previous enrollment at Peace or a sister school
- Facility and financial considerations

In order to fulfill the mission of our school, the Board of Education reserves the right to terminate the enrollment of any child as it deems necessary.

NON-DISCRIMANTORY POLICY

Peace Lutheran School admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, and athletic and other school-administered programs.

ENTRANCE REQUIREMENTS

The State of Michigan sets certain requirements that we, as Christian citizens, also honor. We require:

- Children entering kindergarten must have reached their fifth birthday by December 1st, and children entering first grade must have reached their sixth birthday before December 1st.
- All children should have the necessary immunizations and physical forms. A record of the physical and immunization schedule of each child must be submitted for state record purposes if this is the first year the student is attending Peace. The state requires that all students entering kindergarten, second, and sixth grade have the physical and immunization forms
- A certified copy of each child's birth certificate is necessary for all students who are first enrolling at Peace, regardless of grade level. The certified copy of the birth certificate is to be physically presented to the Principal on or before the first day of school.

- A transfer of credits and medical information from any student that is entering Peace from another school.
- Parents must complete the required registration form for entry into Peace Lutheran School.

TUITION

Non-member Tuition Policy

All non-members of Peace Lutheran Church are charged a tuition. Tuition is due according to the schedule of fees for the current year. If you do not have a current copy of the schedule of fees, please contact the school office to obtain one. In the case of mid-year enrollments, registration fees are due before the child can be enrolled. Tuition will be pro-rated based on the number of days remaining in the school year and shall be paid on a monthly basis.

Bridges to Life Program

Our school's main mission is to spread the Gospel. In light of that, we offer a program called "Bridges to Life". This program is for those families who are not active members of other churches. Any family that fits this criteria, would have their child's tuition waived for the first two years they attend our school. These families would only be responsible for the \$275 registration fee to help cover the costs of books and supplies. Families enrolled in this program would also be responsible for any other additional costs (i.e. milk, hot lunch, sports, etc.) In return, the parents of the enrolled student would be asked to attend a twenty session Bible Information Class with our Pastor and attend our Sunday worship services on a regular basis throughout the two-year period. If interested, please speak with our Principal or Pastor.

Member Financial Support

The members of Peace Lutheran Church help meet the cost of operating the school through their regular offerings. There is a reduced tuition fee for children of the member families. It is hoped, however, that school parents recognize the tremendous blessing of having our Lutheran school and at the same time recognize the tremendous cost of our school (currently approximately \$3,800 per student). School parents are asked to consider these matters and contribute generously in accordance with the way God has blessed them. Families who are not regular in their church attendance could; after review by the Pastor, Principal, and the Board of Education; be moved to the non-member tuition rate.

Tuition for a non-member family will be adjusted to member tuition rates once the parents have completed the Adult Bible Information Class and been publicly received into membership at a regular church service. These classes will be set up by Pastor. Prior to the completion of the classes, non-member families are expected to pay non-member tuition. When the parents have been received into membership by Peace Lutheran Church, tuition will be adjusted and all payments made will be applied towards the member rate. If there is a credit on the account, the balance will be applied to the next year's tuition.

Tuition Payments

All tuition shall be paid prior to the dates on the current tuition schedule. Late payments will be subject to a monthly late charge. If the monthly tuition payment becomes 60 days in arrears, the child(ren) may be dismissed from school. Any exception must be handled through a

written request to the Board of Education. It is the policy of Peace Lutheran School to reserve the right to not release our school records in the event of incomplete payment of tuition and/or fees. This would include the end of the year report card and the transfer of school records to another institution.

General Payment Information Policies

- The Total Registration Fee is due by July 15th in order to qualify for the early payment discount. This fee and all past school fees must be paid in full or arranged to be paid in full before any student may attend school.
- There are two plans for tuition payments:
 - Pay the total tuition fee in full by September 1st. This would entitle you to a discount of 5% off the entire tuition balance,
 - OR
 - Enroll in “automatic tuition debit program.” Form is available in school office. Auto-debited accounts will have their tuition (and \$225 Book Fee, if desired) debited from their account on a ten or twelve month payment plan. Ten month payment plans start September 1st and end June 1st. Twelve month payment plans start July 1st and end June 1st.
 - Any account not using the above payment methods must complete a Financial Aid Application.
- Accounts which are past due will be handled in the following manner:
 - Tuition is due the first of each month. After the 10th, a \$25 per month late fee will be assessed on all accounts. Any exceptions must be handled by a written request to the Board of Education. These will be handled in confidence.
 - Any account over 60 days past due must meet with the Tuition Committee and may be placed on an automatic bank debit program.
 - Students with accounts in arrears may not participate in sports or participate in major field trips.
 - All school fees must be paid in full by the end of the school year or the student will not receive end of the year report card and/or diploma. School and health records cannot be transferred until all fees are paid.
- A \$25 service charge will be assessed on all returned checks for insufficient funds.
- All payments not on auto debit should be mailed or given to the school secretary.

SCHOOL TIMES AND DISMISSAL

- School begins at 8:05 AM and ends at 3:00 PM. Kindergarten ends at 12:00 PM.
- The doors of the school will be opened by 7:30 AM and may be closed at 3:30 PM. Parents are responsible for the transportation of their children to and from school. If children need to be dropped off earlier than 7:30 AM, please speak to your child’s teacher.
- Children in grades 1-8 are dismissed at 3:00 and must promptly leave the building. For safety reasons, students are discouraged from re-entering the building.
- Parents are asked to pick up children promptly after school. Until picked up, children must wait in designated areas. Children whose parents have arrived may play on the playground. Children are not allowed to stand or play in the area where cars are picking up the children. Children whose parents have not arrived will wait by the middle doors. For safety reasons, drivers are asked to park away from the building. If a late pick-up

should occur, please call the school office. Children picked up more than 15 minutes late will be placed into the after school care program.

- Once the driver of a child has arrived, Peace Lutheran School is not responsible for the supervision of that child.

ATTENDANCE AND ABSENCES

The laws of Michigan require students to attend school whenever it is in session. Parents are to notify the school before 9:00 AM on each day their children are sick.

The absence of a student from a class or lesson can never truly be made up and should be avoided when possible. Responsibility for making up assignments rests with the student. Parents must arrange to pick up homework for their absent child.

An absence for personal illness, recovery from an accident/surgery, required court attendance, professional appointments (doctor, orthodontist, dentist, etc.), death in the immediate family, and any other event as approved by the Principal will be marked excused. Absences for such reasons as camping, vacations, or non-school activities are discouraged and will be marked unexcused. Late night activities that cause a student to be tardy or absent the following day are also discouraged.

Excused and Unexcused Absences will be dealt with in the following manner:

1. At 10 days absent and/or ten tardies, parents will receive a letter indicating the total days absent and the total number of tardies recorded. The Principal will then confer with the parents to determine the circumstances surrounding the absences and/or tardies and to determine if further action is necessary.
2. At 15 days absent and/or 15 tardies, parents will receive a second letter indicating the total days absent and the total number of tardies recorded. The parent and/or guardian must submit a written statement explaining the reason for the absences and/or tardies.
3. At 20 days absent and/or 20 tardies, the matter will be brought to the Board of Education and they will determine to either submit a petition to the Court for resolution or seek an alternate remedy (i.e. retention, expulsion, and/or summer school).

A student who is absent from any part of the school day, may not take part in any school sponsored activities that occur on the day of the absence.

TARDINESS

As part of our mission, we want to teach the children in our school “to lead lives of service to God and to others.” We are not only educating them to perform well academically, but we also are trying to give them the skills that they will need for life. One of the important life skills that we want to stress to the children is the ability to be on time. As always, parents have the main responsibility for teaching this skill to their children, but we as a school want to assist parents in carrying out that responsibility. Our policy on tardiness, therefore, puts most of the responsibility for getting to school on time on the shoulders of the parents.

Since devotions and Bible lessons begin the day, the tardy student misses out on one of the most important aspects of the school day. In order to convey the importance of punctuality in our students, all avoidable tardiness will be unexcused. This includes oversleeping, not being ready

for a ride, or a late carpooling driver. School doors will be locked at 8:05 AM. Students arriving after that time will need to use the intercom system to be let into the building.

Students who are tardy on days when we hold chapel services should sit in the back of the church so as not to disrupt the service.

CHURCH ATTENDANCE/SINGING

In addition to regular attendance at school, the Lord expects all children to worship regularly. They may do so by attending Peace Evangelical Lutheran Church or a sister congregation. Such faithful church attendance will honor the Lord and His Word; underscore the message of God's Word that is part of daily school attendance; draw families closer together; and build good worship habits for the future. In light of this, church attendance will be taken weekly and will be reported on the report card. A report of church attendance will be forwarded to the Principal and to the Board of Education. The Principal and Board of Education, in loving concern, may contact families who are not regular in their church attendance.

When the children are scheduled to sing in church, all are required to attend. If your child(ren) cannot attend, a written excuse is required before we sing. Sickness may be excused on the following school day. Unexcused absences from singing will be treated the same as unexcused absences from school. (See "School Attendance and Absences")

When the children are scheduled to sing in church, we ask that they are dressed appropriately in order that their attire does not distract from their message (i.e. no T-shirts with writing or pictures, athletic wear, shorts, etc.)

CLOTHING AND APPEARANCE

All children are expected to report to school neat and clean in appearance. A clean body and clean clothes are becoming to Christian boys and girls and make for better working conditions for all concerned. Inappropriate clothing tends to reflect or lead to indifferent attitudes in other matters. This works contrary to the purpose for which parents send their children to our school, where we look and pray for a growth in Christian character.

The following types of clothing are therefore not acceptable because of their inappropriateness for the environment of our Lutheran Elementary School:

- T-shirts and sweatshirts with non-Christian, vulgar, or inappropriate designs or words
- Spaghetti-strap tops, halter tops, sleeveless shirts, bare midriff combinations, or any other top that is not modest and proper.
- Ragged, frayed, or excessively faded clothing of any type. (Neatly and tastefully patched clothing is acceptable.)
- Exceptionally short dresses, skirts, and shorts or any style of clothing that is not modest and proper. (A good rule of thumb is shorts and skirts should be no shorter than a hand length from the knee.)
- Music related clothing (rock groups, concerts, etc.)
- Shoes with wheels (Wheelies)

The following types of clothing are acceptable:

- Shorts may be worn when the predicted temperature for the day is 70 degrees or above. If the temperature is questionable for the day, students should be sent in pants and can change into shorts when the temperature reaches 70 degrees.
- Jeans may be worn, but they should be clean and neat. They must not be too tight or too baggy, frayed, or have holes.

In addition to proper clothing, it is important to remember that since one's body is the temple of the Holy Spirit we need to follow high standards of cleanliness and personal hygiene. Since our Lord expects us to treat our bodies with all due honor and respect, so our Lutheran Elementary School expects the following:

- That each student practices good clean health habits which will benefit him physically, emotionally, socially and academically.
- That each student keeps his/her hair clean, neatly groomed, and out of his eyes. Extreme haircuts and hair coloring are distracting to the educational environment of our school.
- That girls can wear a moderate amount of facial make-up.
- Boys will not wear earrings at school or at school events.

A specific dress code will not be needed as long as these principles are followed. If these guidelines are not met, parents will be notified.

The school asks that parents help to enforce the dress code by seeing that their child is properly dressed according to the guidelines. We enlist your aid in seeing that not only the letter, but the spirit of the dress code is followed by your child.

CURRICULUM AND COURSE OF INSTRUCTION

Our curriculum is based on the requirements of the State of Michigan and the "Wisconsin Synod Course of Study for Lutheran Schools." Annually our school gives standardized academic testing. These tests are used to help our teachers determine each child's strengths and weaknesses and keep each child working at capacity. In order to keep our course of instruction as current as possible and to keep our teaching consistently Christ-centered, the teaching staff attends conferences, summer school, workshops, an in-service training. In addition, Peace Lutheran participates in a shared education program where children in grades 1-8 are taught specialized courses such as computer, foreign languages, art, and music by specialized teachers.

The curriculum includes the following courses of study:

| | | |
|--------------------|--------------------|--------------------------|
| Religion | Social Studies | Science |
| Bible History | Geography | Health |
| Catechism | History | Physical Education |
| Hymnology | Government | Biological Science |
| Memory Work | Current Events | Physical Science |
| Church History | The Arts | Mathematics |
| Reading / Language | Arithmetic | Composition / Penmanship |
| Elementary Algebra | Phonics / Spelling | Elementary Geometry |
| Music / Art | Forensics | Computers |
| Foreign Languages | Literature | |

GRADING, GUIDANCE AND REPORTING TO PARENTS

Report cards are distributed on a quarterly basis. We urge parents to take time to discuss the report card with their child. After the second and third quarters, the envelope is to be signed and returned to the school. (Parents are to keep the enclosed copy.) The second portion of the report card deals with the child's social and behavioral development.

In addition to quarterly report cards, mid-quarter progress reports will be issued by the classroom teacher in grades 1-8 so that parents may know beforehand what their child's grades will be on the upcoming report card. Extra effort may then be put into areas which need improvement.

For the most part, corrected papers for children in grades 1-8 will be sent home weekly with the note. We have found this to be an excellent way to get corrected papers to parents.

Parent-Teacher Conferences are scheduled after the first quarter. Private consultations may be arranged whenever requested by the parent or the teacher.

A = 93 - 100
B = 85 - 92
C = 77 - 84
D = 70 - 76
F = Below 70

I = Incomplete
U = Unsatisfactory
N = Needs Improvement
S = Satisfactory
E = Exceptional

BEHAVIOR CODE

For Peace Lutheran School to achieve its goals, objectives, and purpose, it is necessary that there be rules and guidelines to assure efficiency and orderliness in the classrooms and the school in general. Willing adherence by the students to the following guidelines is expected:

- *ALWAYS DO YOUR BEST FOR GOD*
- *LOVE YOUR NEIGHBOR AS YOURSELF*
- *BE RESPECTFUL*
- *BE SAFE*

CHRISTIAN DISCIPLINE

Teachers in our Lutheran Elementary School are called by the congregation to assist parents in the task of "training a child in the way he should go" (Proverbs 22:6). Scripture points out that this training responsibility which God gives to parents inevitably involves the use of both the Law and the Gospel. The Law is needed to bring the child to a knowledge of his sins, and the Gospel is needed to bring the child to the knowledge of his Savior from sin and an awareness of the Savior's forgiveness.

The teacher in the classroom acts as a representative and substitute for the parent during the hours of the school day. Teachers, then, will deal with children according to the same directives God gives to parents. The teacher is to employ the Law as a means of bringing the child to see his errors and is then to apply the message of the Gospel to assure the child of God's forgiveness of every sin through Christ. All disciplining in our school is an outgrowth of love for the child. In cases where misconduct occurs, the following guidelines are used:

Disciplinary Guidelines for Classroom use (given during a school day)

First Offense The teacher gives the child a verbal warning and records the warning.

| | |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Second Offense | The teacher again records the offense and then fills out a discipline report (red slip) that is given to the child to be taken home to the parents to be signed. A copy of this form will be given to the Principal on the day that it is sent home to be put into the student's file. |
| Third Offense | The child is sent to the Principal's office. A detention is given to the child on that day, and the parents are contacted to have a meeting with the teacher and the student. |

Continued Non-Compliance with School or Classroom Rules:

| | |
|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| Step 1 (after 2 discipline reports) | The teacher will notify the parent of inappropriate behavior and meet with them to plan a course of action. |
| Step 2 (after 3 discipline reports) | The teacher, Principal, and parent(s) will meet further to discuss the situation and to join in a united effort in disciplining the child. |
| Step 3 (after 4 discipline reports) | Disciplinary action will be taken by the school and will be determined by the school's administration. These actions can include: |
| Action 1 | Loss of all privileges for a period of five days - this includes classroom privileges, field-trips, and extra-curriculars. |
| Action 2 | Two-day suspension and loss of privileges in Action 1 |
| Action 3 | Three-day suspension and loss of privileges in Action 1 |
| Action 4 | Expulsion |

All disciplinary actions that have been taken will be reviewed by the Board of Education.

HOMEWORK

Our Savior tells everyone to "do all things to the glory of God". When a child does not complete his/her homework in a timely fashion, he/she is not doing all things to the glory of God and are in effect sinning. Our Lord tells us we are to correct each other when we sin. Our late assignment policy is written in a way to try and correct a child who is not putting forth his/her best efforts on his/her homework.

In school, a child learns the skills he/she needs to complete his/her assignments. Through homework, the child is able to practice and reinforce the skills that he/she has learned in school. We are very concerned when a child does not complete his/her daily assignments in a timely fashion. By not completing his/her assignments, the child is not reinforcing the skills that have been learned, and learning is not taking place.

Late Assignment (definition) – A late assignment is an assignment that is, for any reason, not turned in when it is due. (make-up work is excluded)

There are two tiers in this late assignment policy. With each tier, the penalties for late work become more severe. To help with record keeping, only one late slip will be given per day regardless of how many assignments were missing.

Tier I – Blue Slip

- If an assignment is not turned in by the time it is due, the child will receive a blue “late” slip. This slip will be stapled to the assignment that needs to be completed. The assignment needs to be completed, and the late slip needs to be signed and returned by the next school day. If the signed slip and completed assignment are returned the next school day, the assignment will be graded and lowered a letter grade (A to B, A- to B-, etc.)
- If a late slip is **not** signed or the assignment is **not** completed on the following school day, the child will need to serve a minimum of a 30 minute detention on the day the late slip and/or completed assignment is not returned. If the late work is not completed in the 30 minute detention, the child will need to stay until the work is completed. (This will prevent the child from becoming too overloaded with late assignments.) Siblings of the student in detention must be picked up by a parent at the regular time.
- A child who receives more than 6 blue late slips in a **semester** will automatically be moved to Tier II.
- When a child has been moved to Tier II, a meeting between the teacher, the principal, and parents will be set up.

Tier II – Yellow Slip

- If an assignment is not turned in by the time it is due in Tier II, the child will receive an immediate 30 minute detention and will also receive a yellow “late” slip. This detention will be served on the day of the late assignment. In the event that the child’s parents could not be contacted, the detention will be served on the following school day. The homework assignment will need to be completed in the detention and the yellow slip should be signed when the parent picks up the child.
- An assignment which is late in Tier II will receive a 60% (F) grade, but will still need to be completed in the 30 minute detention.
- A child who receives 6 or more late assignments in a semester in Tier II will receive a one day suspension on the following school day.
- A meeting with a Board of Education member, the principal, the teacher, the pastor, and the parents must occur before the student will be allowed back into school.

Students who don’t have school work done on a consistent basis, pending Board of Education approval, could have their enrollment at Peace Lutheran School terminated.

Make-Up Work – A student absent due to illness is allowed a grace period, equal in length to the number of days he or she is absent from school, in which to complete all make-up work. Make-up work not completed by the end of the grace period will be considered “late”.

FIELD TRIPS

Because we realize that not all learning takes place inside the classroom or from textbooks, field trips are an important part of the educational process. We use field trips to build on our courses of study. For example: trips to museums help students learn more about history, science, and art; trips to state and federal offices allow students to learn more about government, and attendance at theatrical productions emphasizes the arts. A permission slip will be sent home with a child before the field trip takes place. A portion of the Registration Fee will cover field trips. This, however, does not guarantee that all expenses can be covered through this fee. All pupils are expected to attend such trips as part of the regular school day.

As parents, we seek your help in the transportation of our students to and from their field trip destinations. (see “volunteer drivers/field trip supervisors”)

VOLUNTEER DRIVERS/FIELD TRIP SUPERVISORS

Field trips are an important part of the learning process. When a classroom takes a field trip, the children are able to learn in a way that may not be available in the classroom. Field trips can only be productive, however, when there is a learning atmosphere. Teachers call on their supervisors/drivers to aid in keeping a learning atmosphere through the entire field trip, from the departure from school to the arrival back at school. In order to keep that atmosphere of learning, the driver/supervisor must adhere to these requirements:

- The driver requires that all children are properly restrained in the vehicles (Michigan Law states that as of July 1, 2008, children under age 8 must ride in a properly installed car seat or booster seat, unless 4'9" tall.)
- The driver's automobile is in good working order and insured.
- The driver has a valid driver's license and has not been convicted of serious driving offenses.
- The driver has also completed the Volunteer Compliance available in the school office.
- The driver/supervisor keeps a Christian atmosphere in the automobile and in their group at all times. (i.e. music that is played, words that are spoken, actions that are done, etc.)
- The driver/supervisor realizes that he/she is being asked to supervise children and shall refrain from smoking during the duration of the field trip.
- The driver/supervisor realizes that he/she is being asked to supervise the children on the field trip. Keeping this in mind, bringing additional siblings on the field trip is not permitted.
- The driver/supervisor understands and is willing to enforce the rules that are set by the school. Those rules being:
 - Be polite and courteous to leaders.
 - No talking out of turn or when others are speaking.
 - Stay with the group.
 - Walk, don't run.
 - Most importantly, represent their school and their Lord and Savior well at all times.

Children who disobey any of these rules should be verbally corrected by the driver/supervisor. If the child continues to disobey the rules, the teacher should be informed immediately of the behavior, and the children will be removed from their group and placed in the group with the teacher.

Children who consistently disobey these rules on the field trip will lose their field trip privileges. On days when their class is taking a field trip, they will need to sit quietly in another classroom and study until their class returns.

EMERGENCIES/SCHOOL SAFETY

Our faculty will use their best judgment based on the circumstances to take reasonably necessary steps to ensure your child's safety at all times. If an emergency arises, the school secretary will telephone a parent or someone designated by the parent. Therefore, the school will need your home phone number, the business phone of father or mother, and the phone number of a friend, neighbor, or relative who will assume the care and responsibility of your child. A form for gathering this information will be provided with registration forms. Contact the school secretary with any changes or additions that need to be made during the year. This form will

also be valuable if a child becomes sick at school and needs to be sent home. To further ensure safety, tornado and fire drills are also held on a regular basis.

Our school follows reporting requirements and other regulations as set forth by state and federal law. (water testing, asbestos inspection, fire inspection, health permits, fire drills, tornado drills, lockdown drills, etc.)

Our school doors will be locked from 8:05 AM until 3:00 PM. Any parent wishing to enter the school will need to use the telephone and the extension list provided to be let into the building.

EMERGENCY SCHOOL CLOSING

Listen to local TV and radio stations for notification of winter weather school closings. We will be listed as "Peace Lutheran – Livonia". Generally speaking, when the local public school districts are closed for inclement weather, our school will close also. In special circumstances, a school family "phone tree" may be used to cancel school or pass on important information. This phone tree is sent out during the first month of school.

RECESS

All students are expected to go outdoors at recess (weather permitting). If, for reasons of illness, a child should remain indoors, parents should inform the teacher of this request. In order to prevent illnesses, please be sure that your children are dressed in accordance with the weather.

PROPERTY DAMAGE

Any school property that is damaged or lost, either willfully or carelessly, will be the responsibility of the student and parents.

SCHOOL PHONE

Peace Lutheran School has the telephone number (734)-422-6930. Any necessary calls, reporting of absences, or talk with teachers should be made prior to the start of the school day at 8:05 AM. Children will not be given permission to use the office phone except in cases of schedule changes or emergency. Students are not to be asked to come to the phone during school hours except in emergencies.

Students are not encouraged to bring cell phones to school. If it is necessary for a student to have a cell phone, the parent must contact their child's teacher. All cell phones must be kept in the 7-8 grade classroom during the school day. The student may pick up his/her cell phone at the end of the day. If a cell phone is misused, the cell phone will be temporarily confiscated and appropriate discipline will be administered.

HEALTH

Please do not send your child to school if there is any reason to suspect that he or she might be ill. We also ask that you be certain your child is completely recovered before returning him or her to class. These measures will help to prevent a contagious illness from spreading through the classroom. You will be contacted and requested to pick up your child if he or she is vomiting, running a fever or listless. If your child has had a fever he or she must have a normal

temperature for twenty-four (24) hours before returning to class. All cases of contagious disease or conditions such as chicken pox or head lice must be reported promptly to the school office so that parents of exposed children may be notified as soon as possible.

If it is necessary for your child to take medication while at school, you must fill out a Permission to Administer Oral Medication in School Form before the teacher will administer the medication to your child. Medication should be given to the teacher by the parents or a responsible adult. On the form you should include written directions as to the disbursement of the medication. Prescription drugs must come in a pharmacy bottle with written directions. Medication includes: prescriptions, aspirin, Tylenol, cough drops, etc. (The State of Michigan does not permit us to give any medication without written authorization.)

The Health Department conducts vision and hearing tests each year for students in kindergarten, first, second, third, fifth and eighth grades. Parents will be notified if further testing is needed.

CHAPEL

Chapel services are conducted on the last day of every school week (generally Friday). At this service the children bring their offerings which will be sent to a mission of the children's choice. What a wonderful opportunity for the children to give their money for the support of the work of the church! Parents are always encouraged and invited to attend chapel services with their children each week.

Once each month, the school offers a Bible and Breakfast for students and parents. On these mornings, school is started in the church with a devotion. Parents are always welcome to attend the service and enjoy donuts and coffee afterwards.

PARENT / TEACHER ORGANIZATION

The Board of Education oversees a Parent/Teacher Organization (PTO) which meets at least four times a year. Its purpose is to provide for two-way communication between the faculty and parents interested in Peace's Lutheran School. All parents are encouraged to take part and to serve on one of the various committees within the PTO.

LUNCH PROGRAM

Hot lunch is offered to the students on every day at a cost of approximately \$2.50 each meal. Meals are from Livonia Public Schools or are prepared by school parents. Lunch orders for the entire week are taken on the first day of the week. Lunch orders are placed online on our school website. Parents of children who have not ordered lunch are responsible for providing lunch for their children. If your children prepare their own lunches, please make sure they are balanced meals including a nutritious snack for morning recess. Medical studies show (and experience demonstrates) that students study better and learn more when they have a balanced diet that is low in sugar and high in protein. This is also an excellent way to teach children to properly care for the bodies the Lord has given to them. Individual teachers may have age appropriate guidelines for what should or should not be brought for lunches.

Each classroom does have a microwave. Parents sending microwave food should consider the time needed to warm food as many children use the microwaves. Our school offers milk to students who desire it. There is a fee for this milk which is paid at Registration.

TRANSPORTATION

Public bus service is available to those students living within the Livonia School District. Children using this service need to be instructed prior to the school year as to whether they will be using the service daily. Children who disobey the bus rules may be excluded from riding the bus.

We will also assist parents who are interested in working out a car pool with others from their area.

To help us keep your children safe, please send written notes with your children if he/she will be riding home with another driver who is not one of his/her regular pick-up person.

INTERSCHOLASTIC ACTIVITIES

Peace Lutheran School offers a wide variety of interscholastic sports (softball, volleyball, soccer, basketball, floor hockey, cheerleading, and track). Because of our size, we have the unique opportunity to allow all children who have shown an interest to play.

No student shall be allowed to practice or participate in interscholastic activities if his or her academic performance is unsatisfactory (see athletic handbook). The student's attitude will also be considered as reason for keeping or dismissing him or her from an activity.

An eligibility ruling is not for the purpose of penalizing anyone. It is simply understood that if a student has barely enough time to do his or her everyday class work, interscholastic activities would simply detract from school work and use up valuable time better spent elsewhere.

A student who is absent from any part of the school day, may not take part in any school sponsored activities that occur on the day of the absence.

As parents, we seek your help in the transportation of our sports teams to and from their particular matches. (see "volunteer drivers/field trip supervisors") We also look to you to set an example of good sportsmanship. All referees and umpires at our competitions must be treated with Christian love and respect.

AFTER SCHOOL CARE PROGRAM

Our school operates an after school care program from 12 noon until 5:30 PM. For a current list of prices and hours, visit the school office.

UNNECESSARY ITEMS

Students are not to bring any knives, matches, lighters, illegal drugs, tobacco products, or any other dangerous weapon to school. If such items are brought to school, immediate expulsion may result. Radios, CD players, MP3 players, cell phones, toys, trading cards, hand held video games, etc. should be kept at home. Gum chewing is not allowed on school grounds. Any item that becomes a nuisance and is, in the opinion of the teacher, unnecessary or detrimental to the education process, will be confiscated and returned to the child at the end of the school day. To ensure the safety of the children, we reserve the right to inspect student's desks at any time. Students may be asked to display contents of their backpacks upon request.

INSTRUMENT LESSONS

Piano and guitar lessons during the school day are offered on a private basis. If you would like your child to take lessons, please speak to the Principal. He will be able to direct you to the correct people to arrange the lessons.

PICTURES

Children will have individual pictures taken in the fall and the spring of the school year. Parents are under no obligation to purchase these pictures. The date and time of the picture taking will be announced well in advance.

ACCIDENT INSURANCE

Should your child be injured during the school day and require medical attention, please speak with the Principal regarding the school's insurance policy.

HOME VISITS

During the late summer, our faculty makes home visits to the families of children they will teach in the upcoming year. Appointments are made by the teacher over the phone. During this time, parents may raise any questions or express any concerns they might have, policies may be discussed, materials may be handed out, and forms and fees may be collected. The teachers look forward to meeting the children new to their classrooms in such visits.

SCHOOL SUPPLIES

Classroom teachers publish a list of supplies that each student needs to have in class on the first day of school. Please be sure to check with your children in order to replenish items as needed.

PARENT VOLUNTEERS

Peace Lutheran School is very happy to draw upon the resources of its parents who are willing to donate their time and talents to improve the quality of education provided at Peace. Parents are given a "Volunteer Sign-Up Sheet" when they register their child for school, but may also sign up to volunteer at any point during the school year. It is important to note that a parent indicating a willingness to volunteer should not feel obligated or pressured to do so if circumstances change (such as getting a new job, or moving inconveniently far from school.)

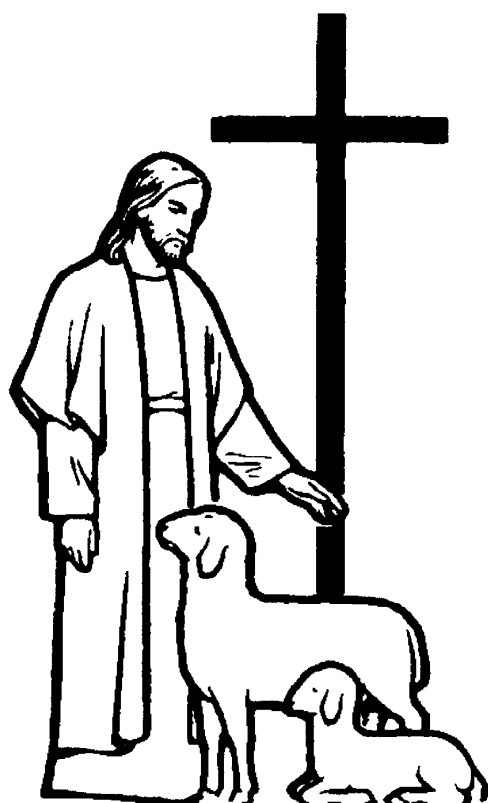
OUTSIDE ORGANIZATIONS

We respectfully ask that outside religious or fraternal organizations that are not in fellowship with the Wisconsin Evangelical Lutheran Synod and its Biblical doctrines not be promoted on school grounds. Any specific questions concerning these issues or organizations should be directed to the Pastor or Principal.

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PEACE LUTHERAN PRE-SCHOOL



Parent Handbook
2010 -2011

PURPOSE AND OBJECTIVES OF PEACE LUTHERAN PRESCHOOL

Peace Lutheran offers a preschool program for three and four year olds. It's mission statement is the same as our Lutheran Elementary School, which is "to make disciples of all nations" (Matthew 28:19). Our preschool works toward this goal by providing your child with a Christian environment in which he or she can grow spiritually, socially, emotionally, physically and cognitively. The curriculum is designed to give your child a variety of experiences to promote his or her development. Building upon the base that you have already created at home, we want to continue to work side by side with you to provide even more opportunities for your child's growth in these following areas:

Spiritually growing in the knowledge of God, God's love for sinful man, and God's plan of salvation through Jesus.

Socially growing and developing skills such as: respect for others, sharing, turn taking, responsibility, and independence.

Emotionally developing control and understanding of feelings, learning how to interact and respect others' feelings, and learning how to express feelings.

Physically developing fine and large motor skills, learning about our bodies' needs and capabilities, and learning about healthy living.

Cognitively developing the areas of reading readiness, math concepts, problem solving, communication, and organization through a large variety of experiences and activities.

May our gracious Lord guide us as we work together to carry out Jesus' command in John 21:15 to, "Feed my Lambs." We look forward to actively participating in your child's growth here at Peace Lutheran School and Preschool. May God bless us as we work together to "feed" your child spiritually, socially, emotionally, physically and cognitively.

ELIGIBILITY

The State of Michigan requires your child to be 5 years old by December 1 of the year he or she will enter kindergarten. Following a similar pattern, Peace Lutheran Preschool requires your child to be 3 or 4-years-old by December 1 in order to be eligible for our programs. These guidelines help to ensure that children in the 4-year-old program will meet the state-mandated age requirements to attend kindergarten the following fall.

Due to health code regulations, each child must be toilet trained in order to attend our preschool. If this policy is a concern for you, please talk to the Director.

NON-DISCRIMINATORY POLICY

Peace Lutheran School admits students of any race, color, national or ethnic origin to all rights, privileges, programs and activities generally accorded or made available to the students at the preschool. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admission policies, and athletic and other school administered programs.

FEES AND SCHEDULE

- ↓ The Application fee is a non-refundable fee of \$50.
- ↓ Tuition for the four-year-old program is \$125 per month. The four-year-old program operates from 8:30 until 11:30 a.m. on Mondays, Wednesday, and Fridays.
- ↓ Tuition for the three-year-old program is \$85 per month. The three-year-old program operates from 8:30 until 11:00 on Tuesday and Thursday mornings.

Fees and tuition are reviewed yearly by Peace Lutheran Church's Board of Education. Changes in fees will be published.

In order to provide the teachers with necessary preparation time, we ask you to refrain from dropping off your child before 8:20 a.m. It is also important that you pick up your child immediately following the session. These policies do not apply if you have requested extended care for your preschooler.

EARLY AND LATE DROP-OFFS/PICK-UPS

The preschool does offer extended care for you if you are unable to pick up/drop off your child at the appointed times. Extended care is offered from 8-8:30 a.m. and from the end of the session until noon. The fee is an additional \$10 per month for early drop off **or** late pick up. The fee for this care is an additional \$15 per month for both early drop off **and** early pick up. The early drop off fee is waived if you have an additional child attending Peace Lutheran School. The late pick up fee is waived if you have a child enrolled in Peace Kindergarten.

ARRIVAL AND DEPARTURES

For your child's safety, he/she will only be sent home with a parent, guardian, or an adult whose name is listed on his/her information card. Even if we recognize the person coming to pick up your child, we will not entrust your child to their care if his or her name is not listed on this form.

If an occasion arises that an adult, whose name is not listed on the form, needs to come and pick up the child, that adult must have a **signed and dated form** from you and provide it to the teacher. For example, if your child is invited to go home with another child after preschool, a permission form will need to be given to the teacher in order to release your child into their care.

CURRICULUM

Our program is licensed by the State of Michigan and follows all requirements made by the state. A typical day includes the following activities: free play time, calendar time, Jesus time, fine-motor time, circle time, craft time, music/movement time, snack time, and outdoor play time.

DISCIPLINE IN THE CLASSROOM

Discipline is the process of learning self-control, respect for others, and demonstrating love for our Savior. We expect our students to:

1. Do their best for God
2. Love one another
3. Be respectful

4. Be Safe

To help your child learn how to exhibit acceptable behavior teachers assist students in the conflict resolution process. The conflict resolution process encourages children to actively work on resolving their own problems with an adult's assistance.

For some incidents, your child will be given a warning. If the behavior persists, a timeout may be implemented. You will be informed if your child visits the timeout chair.

If serious inappropriate behavior continues, a conference between you and the teacher will be held.

In accordance with state licensing rules, discipline will never include: any form of corporal punishment; restricting a child's movement by binding or tying him or her; inflicting mental or emotional punishment; depriving a child of meals, snacks, or toilet use; or confining a child in an enclosed area (such as closet, locked room, box, etc.).

PARTICIPATING PARENT PROGRAM

Parents are encouraged to sign up for the Participating Parent Program. This program offers a \$10 per month tuition coupon to parents who volunteer in the classroom at least once per month. This occasion also provides you with the opportunity to observe your child in the classroom setting.

If you are interested in participating in this program, you are required to receive a clearance form from the Michigan Department of Human Services Bureau of Children and Adult Licensing office before your first volunteer day. You will be allowed to select a day to volunteer on a first come/first serve basis. If you do not pick a day, a day will be assigned for you. If you are not faithful in volunteering every month, you will not be eligible for the discount.

FORMS

Due to Michigan State's licensing policies, your child needs to have these forms **completely** filled out before he or she can attend the first day of school:

- ↓ Enrollment Form
- ↓ Health Appraisal Form-signed by a doctor (including up-to-date immunizations and a health examination completed within the last 12 months)
- ↓ Statement of Child's Health
- ↓ Outdoor Enrichment Form
- ↓ Information Card

SINGING IN CHURCH

The preschoolers are invited to sing in church several times a year. We encourage you to bring your child to all practices and services. Please inform the teacher if a scheduling conflict arises.

One of these times is the Christmas Service. In order to participate in the Christmas Service, your child is required to attend at least one of the Saturday practices. These practice dates are indicated on the school calendar.

ILLNESS

In order to promote a safe and healthy school environment, please do not send your sick child to preschool. Your child should stay home if of he or she is contagious or unable to

concentrate sufficiently for learning. If your child becomes ill at school, you will be contacted to come and pick him or her up.

To help reduce the spread of illness to other students and staff, please keep your child home for the following reasons:

Fever – Your child should be fever free (without being medicated) for 24 hours before returning to school

Rash – Check with a doctor before bringing your child to school with a rash.

Vomiting – Your child may return to school after he/she has not thrown up for 24 hours and is back on a regular diet.

Diarrhea – A child, who has a loose stool more than one time in 24 hours, should stay home. He or she may return to school after being diarrhea free for 24 hours.

Cough/Cold – If your child has a severe or frequent cough and a runny nose, he/she may benefit from more rest and fluids at home.

Doctor Recommendation – If your child has been prescribed an antibiotic, check with the doctor to see if the child needs to be on medication 24 hours prior to returning to school.

If your child will be absent from class for any reason, please contact the school office at (734) 422-6930.

OFF-SITE ENRICHMENT

During the school year, the preschoolers will have opportunities to take field trips that correspond to a classroom theme or a season of the year. These trips provide for hands-on experiences for the preschoolers. Due to the fact that we are not licensed to transport preschoolers, Peace Preschool employees are not allowed to drive any students to the events. You are responsible to find transportation and supervision for your child at these events.

EMERGENCY SCHOOL CLOSING

Listen to the local TV and radio stations for notification of winter weather school closings. We will be listed as “Peace Lutheran—Livonia.” Generally speaking, when the Livonia public school district is closed due to inclement weather, our school will also be closed. In special circumstances, a school family “phone tree” may be used to cancel school or to pass along other important information. This phone tree is sent out during the first month of school.

COMMUNICATION

Parents and teachers need to communicate effectively in order to provide the best education for your child. We have several opportunities to maintain a strong line of open communication.

Home Visits—the director visits each home in the summer, discusses the upcoming year, and addresses any questions or concerns that you or your child may have.

Before and After School—you are welcome to talk with the teacher before and after each session.

Parent/Teacher Conferences—the teacher will meet with you individually in March/April of the school year.

Special Conferences—you are welcomed and encouraged to call the director and set up a special conference at anytime during the school year.

Friday Facts—a weekly newsletter is sent home at the end of the school week with the family's eldest child attending school at Peace. **Please read these notes.** They not only contain pertinent information about preschool, but also important information about events in the elementary school.

Occasionally, the teachers will need to inform whoever picks your child up at the end of a session of your child's behavior or of other pertinent information. If you prefer that we only share this information with you, please let us know.

OTHER INFORMATION

Supplies—Each child should bring a backpack and a folder everyday to class. **The backpack should be large enough to hold the folder.** Please double check that the folder fits before sending the bag to school. Each preschooler also needs to provide a 4 pack of Expo markers and baby wipes for general preschool use.

Chapel—Every third Tuesday and Wednesday of the month, the preschoolers will participate in a special chapel service given by either the school principal, Mr. David Wilson or Pastor Kieta. Offering envelopes will be sent home for your use if you choose to donate to the school's chosen mission project. The mission project will be announced at the beginning of each school year.

Snacks—Snacks will be offered during each preschool session. A snack calendar is issued each month. Every preschooler is assigned a day in which they are responsible for providing the snack. A list of healthy, suggested snack ideas will be provided. On this day they are also invited to bring an item for show and tell. This is also the day in which they are the teacher's special helper.

Allergies—Please provide the teacher with a written notice of all known allergies of your child. If you need to leave an epi-pen with the teacher, you will be asked to fill out a permission slip with instructions. Our preschool staff is CPR and First Aid certified and is trained in the use of epi-pens.

Medications—Due to the fact that our preschool is only scheduled for a few hours a day, we will not administer medications to any child. If a situation should arise that your child needs medication during the school hours, please consult the Director to establish a suitable plan.

Clothing—Children should wear comfortable play clothes for indoor and outdoor activities. Please label all hats, mittens, jackets, etc with your child's name. It is important that you send your child in **play clothes**. We try to use only washable mediums; however, stains do occur.

Outdoor Play—The children will be given outdoor play time everyday as the daily schedule permits. We stay indoors only if the day is rainy or if the temperature is below 30 degrees Fahrenheit. Please dress your child in appropriate clothing.

Birthdays—The birthday of your child will be celebrated in preschool close to his or her actual birthday. A child may bring a special treat on this day. Summer birthdays will also be assigned a “half-birthday” to celebrate their birth.

Book Orders—During the school year you will have several opportunities to purchase inexpensive, age-appropriate books for your child through a book club. Flyers will be sent home. These sales also help to build our classroom library.

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